

# Information *for architects*

This Newsletter is an official ARBV communication with Architects

## ARBV ARCHITECTURAL SERVICES AWARD

Judging begins for this award this month. The judging panel for 2008 is Jenifer Nicholls, Architect, Board member, Gary Crutchley, Board member nominated by the Allied Professions, and Efy Karagiannis, Board member nominated by the Minister for Consumer Affairs. We are delighted to have as our guest judge Mark Scruby, editor of "Houses", which is Australia's leading residential architecture magazine for designers and their clients.

We look forward to another outstanding winner being announced towards the end of the year.

### FEES DUE 1 JULY EACH YEAR

Please pay on time as late payment automatically incurs a late fee of \$50. Office staff are very busy during June and July with the end of the financial year, the Annual Report, auditors, and the processing of fees. Please avoid telephoning the office if your payment is late as it is not within their authority to waive the late fee. It is also unnecessary to phone enquiring whether or not your fee has been paid – you will have a record of this whatever payment method you used.

### Fees 2008\*

<b>Application for registration</b>	\$
Individual	110
Company	200
Certificate replacement	50
<b>Annual registration renewal</b>	
Individual (practising)	175
Company	200
Retired	30
Individual (non-practising)	40
<b>Late fee//Re-instatement</b>	
Individual Practising	50
Company/Partnership	50
Non-practising	20
APE Examination for registration.	350 Part 1/2
This fee is the same as that imposed in all other jurisdictions.	300 Part 3

\* The fees are the base level (set in 2007) and are subject to future review. From year 2 of operation, fees will be increased annually by the Treasurer's allowable amount.

(This is currently set at 2.5% per annum.)

# Professional Indemnity Insurance

*I am a practicing architect. When do I submit proof of Professional Indemnity Insurance cover?*

Normally you only need to do this once each year, at the time the policy you are covered by is renewed. When the new Certificate of Currency is available, send a copy to us. If you are not named on the policy, make sure it is clear to us whose registration it relates to. You can send the document by mail, fax or email.

If you are an employee or contractor covered by someone else's policy, please make a note of the expiry date so you know when to ask them for the new Certificate of Currency when it is renewed, in order to provide a copy to us.

If you are an employee or contractor and you change employer, don't forget to ask your new employer for the Certificate of Currency, in order to provide a copy to us.

**Please do NOT supply Professional Indemnity Insurance proof of cover at annual fee payment time, unless by coincidence this is when your policy expires and is renewed.**

## THE APE Round Two for 2008

Logbooks are due by the 5<sup>th</sup> August. The examination is at the Mercure Hotel in Spring Street on the 3<sup>rd</sup> September at 10.00am. Interviews will be held in October on dates to be announced.

It is important for these dates and times to be observed. Candidates who are late for the examination will not be admitted to the room.

## TO CHANGE YOUR ADDRESS AND CONTACT DETAILS WITH ARBV

We need your contact details in writing.

Please use our email at [registrar@arbv.vic.gov.au](mailto:registrar@arbv.vic.gov.au) or fax on 03 94174711

## STAFF AT THE ARBV OFFICE

We are happy to welcome and introduce **Louisa Abt** who is our new Receptionist and Administration Officer. There has been a change to other staff designations and responsibilities as well. Adrian Magee is now our Compliance Officer, and adds the management of PI certification to his role. Erin Gibb is our Education Officer, responsible for overseeing the administration of the office, the administration of APE, and for research projects.

## Aiming for a paperless office.

We are discussing ways that we can contribute to the conservation of valuable resources and to protect our environment. One of the hoped for outcomes of email, the world wide web, and electronic information storage was a reduction in the use of paper, especially in offices. We want to do our bit towards achieving this goal, and have decided that this will be our last paper/hard copy newsletter sent to you by post. Printing, enveloping, and posting newsletters three or four times a year consumes an enormous amount of paper, and is very expensive.

From this newsletter onwards, we intend to put our newsletter on our website.

Later on, as we re-vamp our database, we plan to send an electronic newsletter to anyone who requests it.

