

# Information **71**

For architects

This Newsletter is an official ARBV communication with Architects

## ENCLOSED FOR ALL ARCHITECTS ARE

- ANNUAL REGISTRATION ACCOUNT FORMS
- THE 2006 ARCHITECTURAL SERVICES AWARD NOMINATION FORM AND ACCOMPANYING LETTER FOR CLIENTS
- ARBV POLICY ON MEDIATION

### ANNUAL REGISTRATION

It is important that all architects complete and return the annual registration form no later than 1 July. In accordance with the Architects Act, late payment results in suspension from the Register

Practising architects must declare that they have insurance cover and provide the Certificate of Currency – either their own or their employers'.

Practising architects without proof of current insurance cover as at 1 July will be suspended by the Board. Re-instatement fees apply.

Non-practising architects must declare that they will not be practising in the next 12 months. You can up-grade to practising at any time.

Company forms are in a separate mailing.

### ARCHITECTURAL SERVICES AWARD 2006

All architects are invited to participate in this Award for 2006.

**The closing date for 2006 nominations is 30 June.**

As there have been some changes to the form, please ensure you use the 2006 version.

#### Eligibility

To be eligible, an architect must have two, and no more than three separate nominations for projects completed within the last two years.

Members of the ARBV and its judging panel and their families are not eligible for this Award.

Extra copies of the form may be downloaded from the Board's website or the enclosed form may be photocopied.

### ARBV POLICY ON MEDIATION

**For insertion in section 7 of your Resources for Architects folder.**

Mediation is available to architects and clients where a complaint has been lodged with the Board.

#### OBJECTIVE

The objective of these mediation provisions is to achieve a fair, expeditious and non-adversarial process for all parties involved.

#### POLICY ON REFERRAL TO MEDIATION

Matters that may be referred to mediation must fall within the provisions of the *Architects Act 1991* and be considered by the Board to be appropriate for mediation (The Act 18A (1)) - normally matters which do not raise substantial professional conduct issues. The Board will make this decision on a case by case basis within its Complaints Process.