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Election of architects to the Board Annual Fees Guidelines to Professional Conduct Regulations

This Newsletter is an official Board communication with architects

GUIDELINES TO PROFESSIONAL CONDUCT REGULATIONS

Architects are bound by the Professional Conduct Regulations contained in the Architects Regulations 1993.

Regulation 23 states that the Board may publish Guidelines to the regulations, that these Guidelines must be provided to architects on the Register and to the public on request.

Regulation 23 also states that the guidelines must be taken into account in determining the standard of professional conduct or practice, of an architect, architectural partnership or architectural company.

The Board's Guidelines to these Regulations were last published in the August 2000 *Information* Number 50 and have been provided with this Newsletter along with the Code of Ethics to assist architects and ensure that architects are fully informed of their legislative and professional obligations.

The Guidelines and Code of Ethics are attached to this Newsletter.

Board members

Mr Andrew Hutson (Chairperson)

Ms Jillian Garner, Mr Simon Swaney
Ms Pippy Watson, Ms Susan Balderstone

Ms Carol Kirkpatrick, Mr Andrew Begg

ELECTION OF ARCHITECTS TO THE BOARD

Half the membership of the Board is changed each year in rotation and this year, the term expires for representatives of consumers, and Universities and for elected architects.

Jillian Garner and Andrew Begg, elected members, have both made valuable contributions during their time on the Board. Their term expires in September 2003.

The election

A call for nominations for this year's election will be published in the Public Notices of The Age during early April.

This article is also notification of the election for the profession.

Nominations on the approved form obtainable from the Board office close on **Tuesday 29 April** at 12 noon.

The nomination form requires that the nominee (a registered architect) and two architects sign the nomination.

Candidates may submit a statement of no more than 150 words to accompany their nomination.

An election is required if more than two nominations are received. Ballot papers will be mailed to all registered architects with voting finalised on **polling day, Thursday 5 June**.

ANNUAL FEES

Reminder notices for payment of annual fees will be sent out in May.

According to the Architects Act, annual fees must be paid no later than 1 July each year.

Policy on payment of fees

The Board has resolved that where fees are not paid by the due date, this will result in automatic suspension from the Register. To be effective immediately.

Re-instatement to the Register after 1 July will involve payment of a reinstatement fee in addition to the annual fee.

HAVE YOU CHANGED ADDRESS?

The Regulations require that you notify the Board within 14 days of a change of address.

You can fax us on 9655 8575 or email on registrar@arbv.vic.gov.au

If we don't have your current address, the annual fee reminder may go astray and you may miss renewal of registration.

To contact the Board:

ARBV level 10, 80 Collins Street.

Melbourne 3000

Phone; 9655 8570 Fax: 96558575,

email: registrar@arbv.vic.gov.au

